

Caring for Your Acrylic Pulpit

As with all fine furnishings, acrylic pulpits require attention and care to keep them looking spectacular. Improper cleaning and rough handling will adversely affect the appearance of your acrylic pulpit. Please follow the recommendations below to provide the best care for your pulpit.

Improper Care:

- You must be careful when you clean an acrylic pulpit. **Do not use cleaning products containing ammonia or alcohol on the acrylic** – Windex and other glass cleaners contain ammonia meant for cleaning glass finishes – **Do not use these types of cleaners**. Ammonia or alcohol-based products can scratch or leave a film and can cause cracking to the acrylic surface. They are not intended for acrylic materials.
- **Do not use a dry cloth, a paper towel, your hands or textured material** when rubbing dirt or dust off the surface. Paper towels contain wood fibers that can make hairline scratches on the exterior when used for cleaning or drying. This type of cleaning method will cause scratching and marring of the shiny, smooth acrylic surface.
- Do not rub or wipe the surface of the acrylic in a harsh or abrasive manner with any method of cleaning.

Proper Care:

- Do use a **soft, wet** sponge and lightly wipe away loose dirt or dust.
- For more stubborn stains or fingerprints, remove them using a mild dish detergent and warm water on a soft, wet sponge.
- Dry the acrylic with a clean, damp chamois or a soft, lint-free cloth. A cloth diaper works well.
- For a **professional clean**, use an anti-static acrylic cleaner or plastic polish that cleans without scratching. These can be purchased at a local hardware or home improvement store and makes shining surfaces brilliant, resistant to fingerprints and repels dust and lint. As always, use a soft, lint-free cloth when applying and drying. **Do not use paper towels!**

Caring for Scratches

- Proper use will avoid any activity or product that might cause the acrylic to become scratched.
- Do not drop or drag this pulpit or use metal objects (such as keys), sharp objects (such as letter openers), or rub it with harsh, textured cleaning cloths.
- If, despite your best efforts, fine scratches occur on the podium itself and you prefer to attempt to treat them, the scratches may be removable by using specialized, mild polishes designed for this purpose. You can find examples of these at many office furniture stores or through on-line retailers or your local hardware or home improvement store.